

Individual Questionnaire

We are required to identify and verify the identity and residential address of any of our individual clients. Please ensure that the details required are completed as fully as possible and that supporting documentation is provided in accordance with the requirements outlined. Any gaps should be marked 'non applicable'.

1. Personal details

Full name, including title	
Date and place of birth	
Nationality and passport number	
Permanent residential address, inc. post code	
Correspondence address (if different from residential address)	
Contact details	
Business activity / employment / brief description of background	
Jurisdictions to which you are connected (personal and business)	
Details of any public or high profile positions held	



2. Identification documents required

- A copy of your passport or driving licence.
- A secondary piece of identification confirming your residential address, for example utility bill.

If a utility bill is provided it must be less than 3 months old and not a mobile phone bill.

3. Source of funds

We are required to establish source of funds used for the payment of our fees.

If you will be paying our fees directly, we will not require any further information other than the completion of this page.

I confirm I will be paying Hotchkiss Associates Ltd’s fees directly from my own bank account, the details of which are as follows:

Account name:.....

Account number and sort code.....

Bank:.....

How is this bank account funded (eg salary, rental income, business profit etc)?.....

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If payment will be made by a third party, please explain your relationship to the third party. Please note that we may require additional documentation.

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